

1/12/2024

Meeting Minutes

May E-Board Meeting



Tyler Traweek
SECRETARY

Meeting Summary

Date: 1/12/23

Time: 8:30a-10:30a

Location: Alliance Safety Council Emerging Technology Center
11030 industriplex Blvd., Baton Rouge, LA

Meeting called by: Chris McGlynn

Type of Meeting: Executive Board Meeting

Facilitator: Chris McGlynn

Notetaker: Tyler Traweek

Minutes with Action Items

Meeting Minutes		
Presenter: C. McGlynn		
Discussion	<ul style="list-style-type: none"> • Meeting opened at 0845 by Emma • December EBoard Meeting Minutes Accepted by all present • Program Chair update – Erin • Monthly Newsletter Review • Golf Tournament <ul style="list-style-type: none"> ○ Need to send out email blast ○ Discussed if storage locker would be good idea? Emma to get quotes • Financial Review • Jan. EBoard to meet at 5:30pm. Conco sponsoring bar tab. • Feb Meeting to be sponsored by Glen Young. • March Eboard Meeting same day as golf tournament and needs to be rescheduled by Chris • March meeting sponsored by Sac's. Meeting is partnered w/ GBRIA. <ul style="list-style-type: none"> ○ Live feed meeting? Extra points w/ Society • April meeting sponsored by CORE at Top Golf. <ul style="list-style-type: none"> ○ Need to confirm date with CORE. Preferred to be on Thursday 4/18 • May Awards meeting is at Parc73. Open bar. Estimated cost of \$5,272 paid for by chapter • GSP Ceremony – Jake scheduled meeting w/ Chris and others to review on 1/19 • SPY Award nominations due by 1/26. Winner submitted to Region by Feb. 1. Chapter winner to be announced at May Awards chapter meeting. Region announces Regional winner on May 1st • Chapter Night Out <ul style="list-style-type: none"> ○ Grainger potential sponsor of meeting ○ Hockey game or plan in Hammond w/ SELU students • Professional Development Course <ul style="list-style-type: none"> ○ Chris got a quote from a trainer to do Incident Investigation/RCA training ○ Look at HoP training as another potential option? To discuss after Feb meeting where HoP will be discussed. ○ Best time to do the training was discussed to be in late July or August • Next EBoard Meeting scheduled for 2/16 • Meeting closed at 1030 	
Conclusions	Motion to close by Thai / 2 nd by T. Traweek. Meeting closed at 1030	
Action Items	Owner	Target Due Date
<ol style="list-style-type: none"> 1. Jan meeting presentation 2. Give Away Bags for Jan Meeting 3. Invite Committee chairs for Feb Eboard Meeting 4. Reschedule March EBoard Meeting 5. Sac's plan for March Meeting 6. Quotes on Storage Lockers (Climate Controlled) 7. Live Feed for March Meeting Plan 8. Establish Awards Committee 9. Golf Tournament Email Blast 10. Chapter Night Out Plans w/ Grainger 	<ol style="list-style-type: none"> 1. Chris 2. Emma 3. Chris 4. Chris 5. B. Dove 6. Emma 7. Chris 8. Thai/Greg 9. Alex/Emma 10. Emma 	<ol style="list-style-type: none"> 1. 1/16 2. 1/16 3. 2/2 4. 3/1 5. 3/15 6. 2/16 7. 3/15 8. 1/19 9. ASAP 10. 3/15

Chapter Finances		
Presenter: B. Dove		
Discussion	<ul style="list-style-type: none"> • B. Dove out for Vacation. Sent Email with Financial update that was reviewed. • Keeping all funds in one account. Not separating Golf Funds 	
Action Items	Owner	Target Due Date
1. N/A	1. N/A	1. N/A

Committee Chair Report		
Presenter: All Chairs		
Discussion	<ul style="list-style-type: none"> • Erin provided update <ul style="list-style-type: none"> ○ Sno's confirmed for Jan Meeting ○ 38 registered so far ○ Feb Meeting at Alliance Tech Building. Hot lunch from Jasmine's on the Bayou ○ Chris provided update from the 1/5/24 AIHA/ASSP lunch 	
Action Items	Owner	Target Due Date
<ol style="list-style-type: none"> 1. Order Jasmine's food for Feb meeting 2. Food for March Lunch Meeting 	<ol style="list-style-type: none"> 1. Erin 2. Erin 	<ol style="list-style-type: none"> 1. 2/2/24 2. 3/1

E-Board Meeting Attendance														
	X = Present at Meeting			A = Absent			CI = Call-in			E = Excused			Total	%
	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total	%
Chris McGlynn	X	X	X	X	X	X	X	X						
Emma Bataineh	X	X	X	X	X	E	X	X						
Brandon Dove	X	X	X	X	X	X	X	E						
Tyler Traweek	X	X	X	E	X	X	X	X						
Thomas Cagle	X	X	X	X	X	X	X	X						
Thai Tran	X	X	X	X	X	X	X	X						
Will Rosette	A	X	X	A	X	A	X	X						
Total Attendance	6/7	7/7	7/7	5/7	7/7	5/7	7/7	6/7						

Committee Chair Attendance														
	X = Present at Meeting			A = Absent			CI = Call-in			E = Excused			Total	%
	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total	%
Erin McAlister (Programs)	E	X	X	X	X	CI	X	X						
Garrett Leeper (Sponsorship)			E	E	E	CI	E	E						
Karen Saurage (Golf)	CI	X	X	X	E	X	E	E						
Anette Springer (Golf)	E	E	E	E	E	E	E	E						
Laremy Stillely (Outreach)			E	E	E	CI	E	E						
Michael Dodds (Membership)			X	E	E	X	E	E						
Greg Landry (Awards)			E	E	E	X	E	E						
Alex Write (Communications)			E	E	E	X	E	E						
Logan Heldenbrand (Comm Support)			E	E	E	E	E	E						
Jake Frelich (SLU Student Section)			X	E	E	X	E	E						
Hunter Pinion (OSHA)			E	E	E	CI	E	E						
Total Attendance			4/11	2/11	1/11	9/11	1/11	1/11						

Others in Attendance:
<ul style="list-style-type: none"> N/A